



## **STALLHOLDER INFORMATION**

### **Days & Trading Times**

The Market trades every Saturday morning from 6.00 am – 2.00 pm

### **Location of Market**

Davies Park Market is located in Davies Park – off Montague Road and at the end of Jane Street

### **Stall Fees**

- Not for Profit Organisations: No Charge
- Table Stall: \$45.00 - \$60.00
- 2.4 x 2.4 metre stall space: \$65
- 3 metre X 3 metre stall space: \$75.00
- Larger size stalls with multiple tents : Fees available on request
- Powered outlets – extra \$10 per 10amp, \$15 per 15amp
- Bin – extra \$10 per stall
- Insurance - \$10 if you DO NOT have Public Liability Insurance
- Late Payment Fee: \$5 (i.e. after deadlines below.)

### **Payment of Fees**

Casual Stall Fees must be prepaid and received by 5pm Wednesday prior to the day of attendance in order to secure your booking. Regular stallholders are required to pay a month in advance. The stall fee is payable via our online market system only.

### **Stall Cancelations**

Stall Fees will only be transferred if a notice of cancelation is received before 5pm Wednesday prior to the market. Casual Stallholder deadline is 5pm Thursday.

### **Insurance**

The Manager has taken out public liability insurance for the amount of \$20,000,000.00 (with a \$5,000.00 excess) on behalf of Stallholders who are uninsured. A copy of the terms of the



Market Insurance Policy is available by a written request by the Stallholder addressed to the Manager.

The Manager reserves the right to offer a discounted Stall Fee to Stallholders who have their own insurance policy. Stallholders are required to evidence any public liability policy they hold in order to be eligible for the discounted Stall Fee rate. The policy in this regard is: "No Paperwork – No Discount".

**You must have your own public and product liability insurance if you sell certain products**

Please note that it is a strict requirement that a Stallholder must have in place a public and product liability policy with a minimum of \$10 million cover in the Stallholder's name if the Stallholder offers for sale any of the products listed below.

- Second hand electrical goods and toys
- Cosmetics and beauty products
- Medicines, Potions, Oils, Fragrances and Soaps
- Massage, manipulation of muscle, chiropractic or similar
- Hot Food "

A copy of the Insurance Certificate of Currency must be supplied to the Manager before a Stallholder may trade at the Market. It is the responsibility of the Stallholder to ensure that the insurance is renewed and remains current for the term that the Stallholder undertakes Trading Activity at the Market.

**Entry into the Market is via a competitive process**

You must first submit an online Application and will be notified if you have been successful within 14 days.

**Equipment**

The Market does NOT supply any equipment. You must bring all your own equipment including marquees, tables, chairs and display equipment.

Each stallholder is restricted to their designated space and must contain all stock within this space. Products are not to be placed in aisles or on the ground in front of stalls. No A-frames are to be used outside of the stall space.



### **What time do I arrive? Where do I go to unload and load?**

Market staff will be located at the Entry Point at Jane Street and along the Market.

**STOP AT THE DESK NEAR ENTRY TO CHECK-IN AND FIND OUT ABOUT YOUR LOCATION!**

### **BUMP IN TIMES: 3:30 am – 6:00 am. (Vehicles must exit the Market by 5:30am)**

- Drive into Market via Jane St. Casual stallholders enter after 4:00 am.
- Unload (No Setting Up!)
- Drive out of the Market
- Set Up your Stall

### **BUMP OUT TIMES: 2:00 pm – 4:00 pm.**

- Pack Up your Stall
- Drive into the Market via Jane St
- Load Up
- Drive out of the Market

### **Where do I park?**

Paid parking is available on Bill Tyquin Oval for \$4/day; free parking is available in streets surrounding Davies Park – Note: Council parking officers patrol this area frequently on Saturday's and financial penalties do apply for offenders.

### **Bad Weather Policy**

The Market will operate rain, hail or shine.

### **What Terms and Conditions apply?**

All Stallholders are granted consent to trade at the market on the condition that they agree to the terms and conditions of the Market Regulations by completing an Application Form and forwarding the completed form to the manager via our online system or email.